

**Meeting Notes
Highland Creek Advisory Committee
November 22, 2011**

Terri Edmiston, President of the HCCA Board of Directors, called the meeting to order at 6:30 p.m.

In addition to Terri Edmiston, the following members of the Board of Directors were present:

Charlie Lechner, Secretary

Jeff Woods, Treasurer

Jeff Bennett

Linda Carino

Rob Valencia

Board members Jim Ponder, Brian Souders and Ezyra Wyche, Jr., were unable to attend.

Village Voting Members and Alternates in attendance are noted on the attached sign-in sheet.

Dollye Walters and Leah Singleton, Association Managers for the HCCA, of Hawthorne Management Company, also attended.

The notes of the July 19, 2011 Advisory Committee Meeting were approved as written.

Cabarrus County Police Officers gave an update on crime in the community. There has been a reduction in larceny from autos and break-ins in throughout Highland Creek in the last 60 days.

Janet Bennett, Neighborhood Watch Chairperson for HC, encouraged residents as well as any family or friends visiting over the holidays to remove valuables from their vehicles. In addition, it was suggested that any gift boxes for items such as TVs or computers be broken down and put out of sight to help deter theft.

Joe Wilson and Lex Patterson, liaisons for HC from the City of Concord, attended and introduced themselves to the group. They assist with things such as street maintenance, street signs and adopting speed limits in Concord. They encouraged residents to communicate any City issues through the Board of Directors.

Terri Edmiston introduced the timed agenda to the committee and requested that any questions be held until after all committee reports have been given. Terri let the group

know that written information (attached) explaining the purpose and format of the Advisory Meetings, the role of Hawthorne Management Company and the role of the Board of Directors is attached to the agenda in hopes that the information will be helpful, particularly to the newest members of the committee.

Committee Reports

Finance – Jeff Woods, Treasurer, distributed the attached financial report for October 31, 2011.

Covenants - Linda Carino advised that the Covenants Committee recently met with builder, Landis Reed, who will be building another home in Parkway Oaks. The plans presented by the builder were approved by the committee.

Activities and Communications – Terri Edmiston spoke on behalf of Brian Souders, Activities and Communications Liaison, who was unable to attend. She let the group know that a list of upcoming activities in HC is included with the handout (attached).

Landscape – Charlie Lechner advised the group that the largest over-seeding ever done in the community was just recently completed. The landscapers have also concentrated on getting rid of any Bermuda grass in the common areas. The irrigation throughout HC has been shut down. The landscapers will soon begin surveying dead trees and prioritizing their removal. Some of the top priorities for 2012 include giving attention to the Ridge Road planters, replanting the landscaping at the village monuments off Wildbrook Drive, removing and replacing old junipers along HC Parkway and giving attention to the areas around the Cambridge Bay and Bells Mill ponds.

Special Projects – Jeff Bennett advised that the committee is looking into options for a new card reader system for access to the pools/common areas. The committee prefers to preserve the cards residents are currently using but are also researching proximity cards. The committee plans to have a solution in place prior to pool season.

Harburn Forest Road Extention Update – Rob Valencia let the group know that the City canceled this project due to the feedback from HC residents.

UPS Deliveries - Rob Valencia let the committee know that UPS will be using a small golf cart delivery operation in the community this year in order to more efficiently deliver the high volume of packages in Highland Creek during the holiday season. The board agreed to allow UPS to stage these locations at Christenbury and Clarke Creek pool

parking lots from December 1, 2011 through December 27, 2011, with the understanding that the sidewalks are not to be used for the golf cart routes.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,
Leah Singleton
For the Association

Other Information:

Update on status of traffic light at Highland Creek Parkway and Eastfield Road - Project is still #15 on the list with the Department of Transportation.