

Meeting Notes
Highland Creek Advisory Committee
January 19, 2010

Randy Buck, President of the HCCA Board of Directors, called the meeting to order at 6:30 p.m.

In addition to Mr. Buck, the following members of the Board of Directors were present:

Linda Carino, Vice President

Janet Sirhan, Treasurer

Jill Huse

Robert Valencia

Board members Jeff Bennett, Heather Casselberry, Terri Edmiston, and Kelly St. Clair were unable to attend.

Village Voting Members and Alternates in attendance are noted on the attached sign-in sheet.

Dollye Walters, Association Manager for the HCCA, of Hawthorne Management Company also attended.

The notes of the November 17, 2009 Advisory Committee Meeting were approved as written.

Janet Bennett, a member of the Security Committee, introduced Captain Michael Greene and Sergeant Lyle Worth of the City of Concord Police Department. Captain Greene informed the group that incident reports are down in the HC area. The best way to avoid being a larceny victim is to keep the garage door closed. When calling "911", residents should give their street address and specify the city in which they are geographically located.

Mr. Buck announced that a recap of the 2009 Association accomplishments would be distributed to the members of the Advisory Committee in the near future.

Committee Reports

Finance - Janet Sirhan, Treasurer, reviewed the December 31, 2009 Financial Report (attached). She also expressed that the committee is seeking additional members.

Ms. Sirhan informed the representatives that the Association had contracted with Reserve Advisors to update the Association Reserve Study in the spring of 2010.

Activities and Communication Jill Huse gave a brief overview of the forty-five community events sponsored by the Association and planned by the two Activities

Directors and the Sports/Aquatic Director in 2009. The variety of events touched all age groups of residents. Ms. Huse distributed a tentative schedule of the events planned for January – June of 2010 (attached).

Community Affairs – Kelly St. Clair invited representatives/neighbors to join her committee. The HCCA has joined the Northeast Coalition to keep in touch with issues of communities in close proximity of Highland Creek. One representative questioned the HCCA becoming affiliated with the Northeast Coalition because of her understanding that this organization supports political candidates.

Facilities – Rob Valencia reported that the walking trails have been thoroughly inspected for needed repairs. Two vendors have submitted proposals for the repairs. Among other facility issues, the committee is considering renovations to Prosperity Park Clubhouse, creating additional parking spaces, and moving the volleyball court.

Covenants – Linda Carino advised the group that her committee is reviewing the Design Guidelines and Guidelines for Harmonious Living to insure that they are consistent with each other and with the Declaration of Covenants, Conditions and Restrictions.

Landscape – Mr. Buck informed the representatives that the Association has contracted for a complete structural analysis of the brick wall bordering HC Parkway. A sub-committee has been formed to investigate various drainage issues throughout the community.

Security – Securitas Security Services will begin using a newly developed interactive post management system in the near future. This system provides improved service management and mobile incident reporting among other features.

Ms. Sirhan also pointed out that, in 2009, Association funds were used to construct the additional entry monument at Ellenwood Road and Clarke Creek Parkway, install directional signs in the community and purchase pole banners for the parks and golf club.

Members of the committee brought several concerns/questions/comments before the Board. Some of these were:

- Site vision is blocked at the intersection of Whistler's Chase Drive and HC Parkway turning left out of Parkway Oaks.
- The mulch at Prosperity Park needs spreading out. Rubber mats are needed under the swings.
- Laura Bridger requested that the Association reroute the sidewalk abutting the Sports Club basketball court.
- The walking trail between Springhurst and Brookside is in need of asphalt repair, especially in the area where the asphalt meets the nearby bridge.
- Association holiday decorations are up past the time allowed in the governing documents.

- Please report dead trees to Hawthorne Management Company.
- The HC logo on the entry monument at the intersection of HC Parkway and Christenbury Road will be modified.
- The installation of a stop light at the intersection of Eastfield Road and HC Parkway will not be funded in 2010.
- Janet Bennett provided contact information for State officials involved with the Wallace Farm issue in case the representatives or other residents want to send comments regarding this issue.

The next meeting of the Advisory Committee will be Tuesday, March 16, 2010 at the Sports Club at 6:30 p.m.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,
Dollye Walters
For the Association